



**Radnor Road
Wallingford
Oxon OX10 0NY
Phone: 01491 836341
Interim Executive Headteacher: Matt Watt**

Saturday 5th September 2026

Dear Parents and Carers

I hope that you and your children have had a wonderful summer holiday. We are very much looking forward to welcoming everyone back to school on Monday morning.

The week of INSET days has been an extremely busy and productive one for staff. I am pleased that a significant amount of work and training has taken place across the school to prepare for the year ahead and to welcome our newest pupils and families.

This year marks a period of significant change and exciting development for the school. Firstly, we are delighted to welcome our first-ever Reception and Year 2 classes. This means that we will be welcoming new children and families into three year groups, further strengthening our growing school community.

Secondly, there have been changes to the school's leadership following the end of Mr Knight's tenure as Headteacher. As Interim Executive Headteacher, whilst also leading my school in Oxford, my role is to ensure the smooth and successful running of Fir Tree Primary School during this period of transition and to support the school as it prepares for the appointment of a permanent Headteacher. I will be based at Fir Tree Primary School from Wednesday to Friday most weeks.

During this period, the Senior Leadership Team will consist of:

- Nathan Wilcox - Deputy Headteacher, with responsibility for the day-to-day running of the school
- Kathrine Lee - Assistant Headteacher, Designated Safeguarding Lead (DSL) and SENDCo

The wider leadership team includes:

- Annette Yener - School Business Manager
- Louisa Jackson - Maths Lead
- Delyth Warren - Literacy Lead
- Sophie Lloyd - Personal Development Lead

Please note that the role of Phase Leader no longer forms part of the school's leadership structure.

I am very much looking forward to meeting you and your children over the coming weeks, and I know that all our staff are equally excited to welcome everyone back for what promises to be an excellent year.

Yours sincerely

Mr M Watt
Interim Executive Headteacher

We are committed to providing excellence in learning and teaching and having high expectations. Preparing every child for the challenges and changes of the future within a safe and nurturing environment.
--